

How Do I Get My Stipend Payments?

Stipend payments are issued by Community Software Solutions (**CSS**), a contractor of the program. As participants begin their **learning opportunity** or **training**, they will meet with their Coach who will review the payment process with them. The guide below can be used to answer questions that may be expected.

<p>How do I enroll in CSS?</p>	<p>When you begin your learning opportunity or training, you will receive a Coach. Your Coach will provide a PIN number and instructions for you to receive your payment(s). This can be found at https://participant.stipendworksystems.org. click the 'Create Account' button, and enter the PIN shared with you.</p>
<p>When can I expect to be paid?</p>	<p>Payments are issued on Monday(s). Your Coach will provide details during your enrollment when your payment(s) will be deposited. For some learning opportunities and trainings, payments are issued once at a milestone point.</p>
<p>What tax forms will I receive for my payment(s)?</p>	<p>Participants must complete a W-9 unless they request and qualify for an exception by Worksystems. All participants receiving more than \$599 will be issued a 1099 for tax reporting purposes.</p>
<p>How will I be paid?</p>	<p>You will receive a US Bank Focus pay card. Your Coach will give you your pay card during your training on or before your first pay day. You also have the option to opt into direct deposit. If direct deposit is your preferred way, this option will appear as you create your account once you receive your Coach's PIN.</p>
<p>Who do I contact with any questions?</p>	<p>Your Coach will be your main point of contact while enrolled in the program. They will be able to answer any questions you may have about your payments. You may also send an email to help@summerworkspdx.org at any time.</p>
<p>Where can I find more help on taxes?</p>	<p>Reach out to Cash Oregon for help here https://cashoregon.org/get-tax-help/virtual-tax-preparation For guidance on filing Federal Taxes https://www.irs.gov/individuals/check-if-you-need-to-file-a-tax-return and State of Oregon Taxes https://www.oregon.gov/dor/programs/individuals/Pages/default.aspx</p>